

EESW Privacy Notice – Further Information

The table below is a list of data collected by EESW for which EESW is the Data Controller and should be read in conjunction with the EESW Data Privacy Notice at <https://www.stemcymru.org.uk/home/eesw-privacy-notice/>.

Participating individuals (young people up to the age of 19) are listed as “participants” and the relevant activity strand is also given below. Special category data collected is marked with an asterisk (*) below.

Data	Individuals concerned	Activity Strands	Lawful Basis	Retention purpose	Shared with third party?
Name	Participants	All	Legitimate interest	<ul style="list-style-type: none"> To record operational activity For issuing certificates of participation For site security clearance purposes of external companies (only where applicable) 	<ul style="list-style-type: none"> CREST Awards (with consent) Big Bang Education CIC Mailing lists (e.g. MailChimp) (16+ years only) Companies (depending on the visit applied for by the teacher on behalf of the individual) Marketing material such as EESW Project Brochure (age 16+ only)
	Teachers, Engineers	All	Legitimate interest	<ul style="list-style-type: none"> For operational communications For event security purposes and safeguarding of young people 	<ul style="list-style-type: none"> Mailing lists (e.g. MailChimp) Marketing material such as EESW Project Brochure
	Assessors	All	Consent	<ul style="list-style-type: none"> For operational communications For event security purposes and safeguarding of young people 	No – Unless required to register externally (third party privacy notice may apply)
	Guests, Exhibitors, Visiting school teachers	All	Legitimate interest	<ul style="list-style-type: none"> For operational communications For event security purposes and safeguarding of young people 	No
	Trustees	All	Legal obligation	<ul style="list-style-type: none"> For reporting to Charity Commission and Companies House 	<ul style="list-style-type: none"> Charity Commission Companies House Accountants/auditors Third party privacy notices apply
School name	Participants, Teachers, Visiting school teachers	All	Legitimate interest	<ul style="list-style-type: none"> To record operational activity For issuing certificates of participation 	<ul style="list-style-type: none"> CREST Awards (with consent) Big Bang Education CIC Accountants/auditors

				<ul style="list-style-type: none"> For monitoring and reporting purposes (anonymised data reported only) 	<ul style="list-style-type: none"> MailChimp
Company name/Organisation	Guests, Exhibitors, Visiting school teachers, Assessors	All	Legitimate interest	<ul style="list-style-type: none"> To record operational activity For monitoring and reporting purposes (anonymised data reported only) 	<ul style="list-style-type: none"> Big Bang Education CIC Funding for reports
	Trustees	All		<ul style="list-style-type: none"> For reporting to Charity Commission and Companies House 	<ul style="list-style-type: none"> Charity Commission Companies House Accountants/auditors Third party privacy notices may apply
DOB	Participants	Headstart	Legitimate interest	<ul style="list-style-type: none"> For medical emergency use only 	No
	Trustees	All	Legal obligation	<ul style="list-style-type: none"> For reporting to Charity Commission and Companies House 	<ul style="list-style-type: none"> Charity Commission Companies House Accountants/auditors Third party privacy notices may apply
Age/Year group	Participants	All	Legitimate interest	<ul style="list-style-type: none"> To confirm suitability of activities booked To record operational activity For monitoring and reporting purposes (anonymised data reported only) 	<ul style="list-style-type: none"> Universities (depending on the relevant course applied for by the individual concerned)
Gender	Participants, Teachers	All	Legitimate interest	<ul style="list-style-type: none"> For monitoring and reporting purposes (anonymised data reported only) 	No
Email Address	Participants (16+ years only)	EESW	Consent	<ul style="list-style-type: none"> For operational communications 	No
		Headstart Cymru	Consent	<ul style="list-style-type: none"> For operational communications 	<ul style="list-style-type: none"> Universities (depending on the relevant course applied for by the individual concerned)

	Teachers, Visiting school teachers	All	Consent	<ul style="list-style-type: none"> For operational communications 	<ul style="list-style-type: none"> Mailing lists (e.g. MailChimp)
	Assessors, Guests, Engineers	All	Consent	<ul style="list-style-type: none"> For operational communications 	<ul style="list-style-type: none"> Mailing lists (e.g. MailChimp)
	Trustees	All	Legal obligation	<ul style="list-style-type: none"> For reporting to Charity Commission and Companies House 	<ul style="list-style-type: none"> Charity Commission Companies House Accountants/auditors Third party privacy notices may apply
Home local authority	Participants (legacy data retained only, no new data collected since July 2023)	All	Legitimate interest	<ul style="list-style-type: none"> To confirm eligibility for funding 	<ul style="list-style-type: none"> Retained due to contract requirement Auditors/Welsh European Funding Office if required
Unique Learner Number (ULN)	Participants (legacy data retained only, no new data collected since July 2023)	All	Legitimate interest	<ul style="list-style-type: none"> For future reporting purposes and tracking of an individuals' future achievement in STEM 	<ul style="list-style-type: none"> Retained due to contract requirement Auditors/Welsh European Funding Office if required
Medical information (including allergies, conditions such as asthma or epilepsy, shoe size)*	Participants	Girls into STEM	Legitimate interest and explicit consent	<ul style="list-style-type: none"> To allow for additional safeguarding measures to be put in place where needed, including PPE (e.g. steel toe boots) when participating in visits outside of the school To provide information to the emergency services (only where necessary) 	<ul style="list-style-type: none"> Companies (depending on the visit applied for by the teacher on behalf of the individual) Emergency services (only where necessary)
		Headstart Cymru	Legitimate interest and explicit consent	<ul style="list-style-type: none"> To allow for additional safeguarding measures to be put in place where needed, including PPE (e.g. steel toe boots) when participating in visits outside of the school To provide information to the emergency services if necessary 	<ul style="list-style-type: none"> Universities (depending on the relevant course applied for by the individual concerned) Emergency services (only where necessary)
Dietary requirements*	Participants, Teachers, Engineers, Exhibitors, Guests	All (except some i2E)	Legitimate interest and explicit consent	<ul style="list-style-type: none"> To provide catering and ensure any specific dietary requirements of the individual are met To provide information to the emergency services (only where necessary) 	<ul style="list-style-type: none"> External catering companies for identification purposes (where individual requirements are needed) Emergency services (only where necessary)

Telephone number	Teachers, Assessors, Exhibitors	All	Consent	<ul style="list-style-type: none"> For operational communications 	No
Photography consent	Participants, Teachers, Engineers, Exhibitors, Guests	All	Consent	<ul style="list-style-type: none"> To ensure safeguarding of young people where photograph consent is not provided 	<ul style="list-style-type: none"> Evidence to external funders of photography permissions
Place of birth*	Participants	Headstart Cymru & Girls into STEM (only where applicable)	Legitimate interest and explicit consent	<ul style="list-style-type: none"> For site security clearance purposes of external companies (only where applicable) 	<ul style="list-style-type: none"> Companies (depending on the visit applied for by the teacher on behalf of the individual)
Nationality*	Participants	Headstart Cymru & Girls into STEM (only where applicable)	Legitimate interest and explicit consent	<ul style="list-style-type: none"> For site security clearance purposes of external companies (only where applicable) 	<ul style="list-style-type: none"> Companies (depending on the visit applied for by the teacher on behalf of the individual)
Previous qualifications	Participants	Headstart Cymru & EESW	Legitimate interest	<ul style="list-style-type: none"> To ensure suitability of activities 	<ul style="list-style-type: none"> Universities (depending on the relevant course applied for by the individual concerned)
Job title/Role	Teachers, Engineers, Assessors, Exhibitors, Guests, Visiting school teachers	All	Consent	<ul style="list-style-type: none"> For operational communications 	No
	Trustees	All	Legal obligation	<ul style="list-style-type: none"> For reporting to Charity Commission and Companies House 	<ul style="list-style-type: none"> Charity Commission Companies House Accountants/auditors Third party privacy notices may apply
Preferred language	Participants, Teachers, Assessors	All	Consent	<ul style="list-style-type: none"> For operational communications To ensure suitability of activities/staffing 	No
Postal address	Exhibitors, Engineers, Schools, Suppliers	All	Legal obligation	<ul style="list-style-type: none"> For operational communications For invoicing purposes 	No
Bank/BACS details	Suppliers	All	Legal obligation	<ul style="list-style-type: none"> For operational communications For invoicing purposes 	<ul style="list-style-type: none"> NatWest Bank for processing payments (where applicable)

Proof of ID	Trustees, Paid Volunteers and staff	All	Legal obligation	<ul style="list-style-type: none"> • For reporting to Charity Commission and Companies House • Legal requirement for proof of right to work in the UK 	<ul style="list-style-type: none"> • Charity Commission • Companies House • Accountants/auditors Third party privacy notices may apply <ul style="list-style-type: none"> • EESW HR & Payroll provider
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Last updated: 20/12/2023

Hysbysiad Preifatrwydd EESW – Gwybodaeth bellach

Mae'r tabl isod yn rhestr o ddata a gesglir gan Gynllun Addysg Beirianneg Cymru (EESW) y mae EESW yn Rheolydd Data ar ei gyfer a dylid ei ddarllen law yn llaw â Hysbysiad Preifatrwydd Data EESW yn <https://www.stemcymru.org.uk/home/eesw-privacy-notice/>.

Caiff unigolion sy'n cymryd rhan (pobl ifanc hyd at 19 oed) eu rhestru fel "cyfranogwyr" ac mae'r maes gweithgarwch perthnasol wedi'i nodi isod. Mae data categori arbennig a gesglir wedi'i nodi â seren (*) isod.

Data	Unigolion dan sylw	Meysydd Gweithgarwch	Sail Gyfreithlon	Diben cadw	Rhannu â thrydydd parti?
Enw	Cyfranogwyr	Pob un	Buddiant dilys	<ul style="list-style-type: none"> Cofnodi gweithgarwch gweithredol Cyflwyno tystysgrifau cyfranogi Dibenion cliriadau ar gyfer diogelwch safleoedd cwmnïau allanol (pan fo'n berthnasol yn unig) 	<ul style="list-style-type: none"> Gwobrau CREST (gyda chydysyniad) Big Bang Education CIC Rhestrau postio (e.e. MailChimp) (dros 16 oed yn unig) Cwmnïau (yn ddibynol ar yr ymweliad y mae'r athro yn ymgeisio amdano ar ran yr unigolyn) Deunydd marchnata fel Llyfryn Prosiect EESW (16+ oed yn unig)
	Athrawon, Peirianwyr	Pob un	Buddiant dilys	<ul style="list-style-type: none"> Gohebiaeth weithredol At ddibenion diogelwch digwyddiadau a diogelu pobl ifanc 	<ul style="list-style-type: none"> Rhestrau postio (e.e. MailChimp) Deunydd marchnata fel Llyfryn Prosiect EESW
	Aseswyr	Pob un	Cydsyniad	<ul style="list-style-type: none"> Gohebiaeth weithredol At ddibenion diogelwch digwyddiadau a diogelu pobl ifanc 	Na - Ac eithrio lle bo angen cofrestru'n allanol (bydd hysbysiad preifatrwydd trydydd parti yn berthnasol)
	Gwesteion, Arddangoswyr, Athrawon ysgol sy'n ymweld	Pob un	Buddiant dilys	<ul style="list-style-type: none"> Gohebiaeth weithredol At ddibenion diogelwch digwyddiadau a diogelu pobl ifanc 	Na
	Ymddiriedolwyr	Pob un	Rhwymedigaeth gyfreithiol	<ul style="list-style-type: none"> Adrodd i'r Comisiwn Elusennau a Thŷ'r Cwmnïau 	<ul style="list-style-type: none"> Comisiwn Elusennau

					<ul style="list-style-type: none"> Tŷ'r Cwmnïau a Chyfrifyddion Cyfrifwyr/archwilwyr Gall hysbysiadau preifatrwydd trydydd parti fod yn berthnasol
Enw'r ysgol	Cyfranogwyr, Athrawon, Athrawon ysgol sy'n ymweld	Pob un	Buddiant dilys	<ul style="list-style-type: none"> Cofnodi gweithgarwch gweithredol Cyflwyno tystysgrifau cyfranogi Dibenion monitro ac adrodd (adroddir data dienw'n unig) 	<ul style="list-style-type: none"> Gwobrau CREST (gyda chydysniad) Big Bang Education CIC Cyfrifwyr/archwilwyr MailChimp
Enw'r Cwmni/Sefydliad	Gwesteion, Arddangoswyr, Athrawon ysgol sy'n ymweld, Aseswyr	Pob un	Buddiant dilys	<ul style="list-style-type: none"> Cofnodi gweithgarwch gweithredol Dibenion monitro ac adrodd (adroddir data dienw'n unig) 	<ul style="list-style-type: none"> Big Bang Education CIC Cyllid ar gyfer adroddiadau
	Ymddiriedolwyr	Pob un		<ul style="list-style-type: none"> Adrodd i'r Comisiwn Elusennau a Thŷ'r Cwmnïau 	<ul style="list-style-type: none"> Comisiwn Elusennau Tŷ'r Cwmnïau a Chyfrifyddion Cyfrifwyr/archwilwyr Gall hysbysiadau preifatrwydd trydydd parti fod yn berthnasol
Dyddiad Geni	Cyfranogwyr	Headstart	Buddiant dilys	<ul style="list-style-type: none"> At ddefnydd meddygol/argyfwng yn unig 	Na
	Ymddiriedolwyr	Pob un	Rhwymedigaeth gyfreithiol	<ul style="list-style-type: none"> Adrodd i'r Comisiwn Elusennau a Thŷ'r Cwmnïau 	<ul style="list-style-type: none"> Comisiwn Elusennau Tŷ'r Cwmnïau a Chyfrifyddion Cyfrifwyr/archwilwyr Gall hysbysiadau preifatrwydd trydydd parti fod yn berthnasol
Grŵp Oedran/Blwyddyn	Cyfranogwyr	Pob un	Buddiant dilys	<ul style="list-style-type: none"> Cadarnhau pa mor addas yw'r gweithgareddau a archebir Cofnodi gweithgarwch gweithredol Dibenion monitro ac adrodd (adroddir data dienw'n unig) 	<ul style="list-style-type: none"> Prifysgolion (yn ddibynnol ar y cwrs perthnasol y gwnaeth yr unigolyn dan sylw gais amdano)
Rhywedd	Cyfranogwyr, Athrawon	Pob un	Buddiant dilys	<ul style="list-style-type: none"> Dibenion monitro ac adrodd (adroddir data dienw'n unig) 	Na
Cyfeiriad E-bost		EESW	Cydsyniad	<ul style="list-style-type: none"> Ar gyfer gohebiaeth weithredol 	Na

	Cyfranogwyr (dros 16 oed yn unig)	Headstart Cymru	Cydsyniad	<ul style="list-style-type: none"> Ar gyfer gohebiaeth weithredol 	<ul style="list-style-type: none"> Prifysgolion (yn ddibynnol ar y cwrs perthnasol y gwnaeth yr unigolyn dan sylw gais amdano)
	Athrawon, Athrawon ysgol sy'n ymweld	Pob un	Cydsyniad	<ul style="list-style-type: none"> Gohebiaeth weithredol 	<ul style="list-style-type: none"> Rhestrau postio (e.e. MailChimp)
	Aseswyr, Gwesteion, Peirianwyr	Pob un	Cydsyniad	<ul style="list-style-type: none"> Gohebiaeth weithredol 	Na
	Ymddiriedolwyr	Pob un	Rhwymedigaeth gyfreithiol	<ul style="list-style-type: none"> Adrodd i'r Comisiwn Elusennau a Thŷ'r Cwmnïau 	<ul style="list-style-type: none"> Comisiwn Elusennau Tŷ'r Cwmnïau a Chyfrifyddion Cyfrifwyr/archwilwyr <p>Gall hysbysiadau preifatrwydd trydydd parti fod yn berthnasol</p>
Awdurdod lleol gartref	Cyfranogwyr (data etifeddol a gadwyd yn unig, dim data newydd wedi'i gasglu ers mis Gorffennaf 2023)	Pob un	Buddiant dilys	<ul style="list-style-type: none"> Cadarnhau cymhwysedd ar gyfer cyllid 	<ul style="list-style-type: none"> Fe'i cedwir oherwydd gofynion contract Archwilwyr/Swyddfa Cyllid Ewropeaidd Cymru os oes angen
Rhif Unigryw'r Dysgwr	Cyfranogwyr (data etifeddol a gadwyd yn unig, dim data newydd wedi'i gasglu ers mis Gorffennaf 2023)	Pob un	Buddiant dilys	<ul style="list-style-type: none"> Dibenion adrodd ac olrhain cyflawniadau STEM unigolion yn y dyfodol 	<ul style="list-style-type: none"> Fe'i cedwir oherwydd gofynion contract Archwilwyr/Swyddfa Cyllid Ewropeaidd Cymru os oes angen
Gwybodaeth feddygol (gan gynnwys alergeddau, cyflyrau fel asthma neu epilepsi, maint esgidiau)*	Cyfranogwyr	Denu Merched i Faes STEM	Buddiant dilys a chaniatâd penodol	<ul style="list-style-type: none"> Sicrhau y gellir rhoi mesurau diogelu ychwanegol ar waith pan fo angen, gan gynnwys Cyfarpar Diogelu Personol (e.e. esgidiau diogelwch) wrth gymryd rhan mewn ymweliadau y tu allan i'r ysgol Darparu gwybodaeth i'r gwasanaethau brys (pan fo angen yn unig) 	<ul style="list-style-type: none"> Cwmnïau (yn ddibynnol ar yr ymweliad y gwnaeth yr athro gais amdano ar ran yr unigolyn) Gwasanaethau brys (pan fo angen yn unig)

		Headstart Cymru	Buddiant dilys a chaniatâd penodol	<ul style="list-style-type: none"> Sicrhau y gellir rhoi mesurau diogelu ychwanegol ar waith pan fo angen, gan gynnwys Cyfarpar Diogelu Personol (e.e. esgidiau diogelwch) wrth gymryd rhan mewn ymweliadau y tu allan i'r ysgol Darparu gwybodaeth i'r gwasanaethau brys os oes angen 	<ul style="list-style-type: none"> Prifysgolion (yn ddibynnol ar y cwrs perthnasol y gwnaeth yr unigolyn dan sylw gais amdano) Gwasanaethau brys (dim ond lle bo angen)
Gofynion deietegol*	Cyfranogwyr, Athrawon, Peirianwyr, Arddangoswyr, Gwesteion	Pob un (ar wahân i i2E)	Buddiant dilys a chaniatâd penodol	<ul style="list-style-type: none"> Darparu arlwyo a sicrhau bod unrhyw ofynion deietegol yr unigolyn yn cael eu bodloni Darparu gwybodaeth i'r gwasanaethau brys (pan fo angen yn unig) 	<ul style="list-style-type: none"> Cwmnïau arlwyo allanol at ddibenion adnabod (pan fo angen gwybod gofynion unigolion) Gwasanaethau brys (pan fo angen yn unig)
Rhif ffôn	Athrawon, Aseswyr, Arddangoswyr	Pob un	Cydsyniad	<ul style="list-style-type: none"> Gohebiaeth weithredol 	Na
Caniatâd ar gyfer Ffotograffau	Cyfranogwyr, Athrawon, Peirianwyr, Arddangoswyr, Gwesteion	Pob un	Cydsyniad	<ul style="list-style-type: none"> Sicrhau diogelwch pobl ifanc pan na roddir caniatâd ar gyfer ffotograffau 	<ul style="list-style-type: none"> Tystiolaeth i gyllidwyr allanol o ganiatâd ar gyfer ffotograffau
Lleoliad geni *	Cyfranogwyr	Headstart Cymru a Denu Merched i Faes STEM (pan fo'n berthnasol yn unig)	Buddiant dilys a chaniatâd penodol	<ul style="list-style-type: none"> Dibenion cliriadau ar gyfer diogelwch safleoedd cwmnïau allanol (pan fo'n berthnasol yn unig) 	<ul style="list-style-type: none"> Cwmnïau (yn ddibynnol ar yr ymweliad y gwnaeth yr athro gais amdano ar ran yr unigolyn)
Cenedligrwydd*	Cyfranogwyr	Headstart Cymru a Denu Merched i Faes STEM (pan fo'n berthnasol yn unig)	Buddiant dilys a chaniatâd penodol	<ul style="list-style-type: none"> Dibenion cliriadau ar gyfer diogelwch safleoedd cwmnïau allanol (pan fo'n berthnasol yn unig) 	<ul style="list-style-type: none"> Cwmnïau (yn ddibynnol ar yr ymweliad y gwnaeth yr athro gais amdano ar ran yr unigolyn)
Cymwysterau blaenorol	Cyfranogwyr	Headstart Cymru & EESW	Buddiant dilys	<ul style="list-style-type: none"> Sicrhau bod y gweithgareddau'n addas 	<ul style="list-style-type: none"> Prifysgolion (yn ddibynnol ar y cwrs perthnasol y gwnaeth

					yr unigolyn dan sylw gais amdano)
Teitl/Rôl y swydd	Athrawon, Peirianwyr, Aseswyr, Arddangoswyr, Gwesteion, Athrawon ysgol sy'n ymweld	Pob un	Cydsyniad	<ul style="list-style-type: none"> Gohebiaeth weithredol 	Na
	Ymddiriedolwyr	Pob un	Rhwymedigaeth gyfreithiol	<ul style="list-style-type: none"> Adrodd i'r Comisiwn Elusennau a Thŷ'r Cwmnïau 	<ul style="list-style-type: none"> Comisiwn Elusennau Tŷ'r Cwmnïau a Chyfrifyddion Cyfrifwyr/archwilwyr Gall hysbysiadau preifatrwydd trydydd parti fod yn berthnasol
laith o ddewis	Cyfranogwyr, Athrawon, Aseswyr	Pob un	Cydsyniad	<ul style="list-style-type: none"> Gohebiaeth weithredol Sicrhau bod gweithgareddau/lefelau staff yn addas 	Na
Cyfeiriad Post	Arddangoswyr, Peirianwyr, Ysgolion, Cyflenwyr	Pob un	Rhwymedigaeth gyfreithiol	<ul style="list-style-type: none"> Gohebiaeth weithredol At ddibenion anfonebu 	Na
Manylion Banc/BACS	Cyflenwyr	Pob un	Rhwymedigaeth gyfreithiol	<ul style="list-style-type: none"> Gohebiaeth weithredol At ddibenion anfonebu 	<ul style="list-style-type: none"> Banc y NatWest ar gyfer prosesu taliadau (pan fo'n berthnasol)
Tystiolaeth o Hunaniaeth	Ymddiriedolwyr , gwirfoddolwyr cyflogedig a staff	Pob un	Rhwymedigaeth gyfreithiol	<ul style="list-style-type: none"> Adrodd i'r Comisiwn Elusennau a Thŷ'r Cwmnïau Gofyniad cyfreithiol ar gyfer prawf o'r hawl i weithio yn y Deyrnas Unedig 	<ul style="list-style-type: none"> Comisiwn Elusennau Tŷ'r Cwmnïau a Chyfrifyddion Cyfrifwyr/archwilwyr Gall hysbysiadau preifatrwydd trydydd parti fod yn berthnasol <ul style="list-style-type: none"> Darparwr AD a Chyflogres EESW

Diweddarwyd diwethaf: 20/12/2023