# EESW/STEMCYMRU



**JOB APPLICATION FORM 2020**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Position applied for:** | | | |  |
| **Personal details** | | | |  |
| **Full name** |  |  |  |  |
| **Address** |  |  |  |  |
| **Telephone** |  |  | **Mobile** |  |
| **Email** |  |  |  |  |

|  |  |
| --- | --- |
| **Education.** Please provide details of qualifications gained at either school, college or university, including dates and grades achieved. | |
| **Institution** | **Qualifications** |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| **Training.** Please provide details of any relevant training courses attended. | |
|  | |
| **Employment Details.** Please begin with most recent employer (please include any unwaged or voluntary activities). |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Employer** |  | | |
| **Address** |  | | |
| **Date Started** |  | **Date Left** |  |
| **Current/Leaving Salary/Wage** |  | | |
| **Position Held & Brief**  **Details of Job** |  | | |
| **Reason for Leaving** |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Employer** |  | | |
| **Address** |  | | |
| **Date Started** |  | **Date Left** |  |
| **Current/Leaving Salary/Wage** |  | | |
| **Position Held & Brief**  **Details of Job** |  | | |
| **Reason for Leaving** |  | | |

## Please continue on a separate sheet if necessary

|  |
| --- |
| **Experience.** Please provide details of any relevant experience you may have which will support your job application. Please refer to the Job Description when completing. |
|  |
| **Why do you think you would be suited to this position?** |
|  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **References.** Please provide the names and addresses of two referees (excluding relatives), one of which must be your latest employer, or if this is your first job since leaving education, your course tutor. | | | | | |
| **Name** |  | | **Name** |  | |
| **Address** |  | | **Address** |  | |
| **Telephone** |  | | **Telephone** |  | |
| **Email** |  | | **Email** |  | |
| **Okay to contact before interview?** | | Yes No | **Okay to contact before interview?** | | Yes No |

|  |
| --- |
| **Criminal Convictions.** Please give details of any criminal convictions you have had, excluding any considered ‘spent’ under the Rehabilitation of Offenders Act 1974 (minor motoring offences should be disregarded). |
|  |
| **When are you available to start work?** |
|  |
| **Do you have any holidays already arranged? If so, please list dates and duration** |
|  |
| **Are you available for interview in October 2020?** |
|  |

|  |
| --- |
| **Do you hold a current driving licence, and if so, do you have any penalty points?** |
|  |
| **Do you have your own transport?** |
|  |

All completed application forms are handled by the Engineering Education Scheme Wales Ltd. For a copy of our Job Applicant Privacy Policy, please visit our website [www.stemcymru.org.uk](http://www.stemcymru.org.uk/).

Please confirm you have read the Job Applicant Privacy Policy and that you accept the policy. I agree ☐

Name: Signature: Date:

Please return form to: **STEMCymru, Waterton Centre, Waterton, Bridgend CF31 3WT or** [**info@stemcymru.org.uk**](mailto:info@stemcymru.org.uk)

# EESW/STEMCYMRU



**FFURFLEN GAIS AM SWYDD 2020**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Y swydd rydych chi'n ymgeisio amdani:** | | | |  |
| **Manylion personol** | | | |  |
| **Enw llawn** |  |  |  |  |
| **Cyfeiriad** |  |  |  |  |
| **Ffôn** |  |  | **Symudol** |  |
| **E-bost** |  |  |  |  |

|  |  |
| --- | --- |
| **Addysg.** Rhowch fanylion y cymwysterau a enillwyd naill ai yn yr ysgol, y coleg neu'r brifysgol, gan gynnwys dyddiadau a'r graddau a gafwyd. | |
| **Sefydliad** | **Cymwysterau** |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| **Hyfforddiant.** Rhowch fanylion unrhyw gyrsiau hyfforddi perthnasol a fynychwyd. | |
|  | |
| **Manylion cyflogaeth.** Dechreuwch gyda'r cyflogwr diweddaraf (gan gynnwys unrhyw waith di-dâl neu wirfoddol). |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Enw'r Cyflogwr** |  | | |
| **Cyfeiriad** |  | | |
| **Dyddiad dechrau** |  | **Dyddiad gadael** |  |
| **Cyflog cyfredol/gadael** |  | | |
| **Teitl y swydd a'r manylion yn gryno** |  | | |
| **Rheswm dros adael** |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Enw'r Cyflogwr** |  | | |
| **Cyfeiriad** |  | | |
| **Dyddiad dechrau** |  | **Dyddiad gadael** |  |
| **Cyflog cyfredol/gadael** |  | | |
| **Teitl y swydd a'r manylion yn gryno** |  | | |
| **Rheswm dros adael** |  | | |

## Parhewch ar dudalen arall os oes angen

|  |
| --- |
| **Profiad.** Nodwch unrhyw brofiad perthnasol sydd gennych a fydd yn cefnogi eich cais am swydd. Cyfeiriwch at y Disgrifiad Swydd wrth lenwi hon. |
|  |
| **Pam rydych chi'n meddwl y byddech yn addas i'r swydd hon?** |
|  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Geirdaon.** Rhowch enwau a chyfeiriadau dau ganolwr (ac eithrio perthnasau) – bydd angen i’ch cyflogwr diweddaraf fod yn un ohonynt, neu os mai dyma'ch swydd gyntaf ers gadael addysg, tiwtor eich cwrs. | | | | | |
| **Enw** |  | | **Enw** |  | |
| **Cyfeiriad** |  | | **Cyfeiriad** |  | |
| **Ffôn** |  | | **Ffôn** |  | |
| **E-bost** |  | | **E-bost** |  | |
| **Iawn i gysylltu cyn y cyfweliad?** | | Ydy Nac ydy | **Iawn i gysylltu cyn y cyfweliad?** | | Ydy Nac ydy |

|  |
| --- |
| **Euogfarnau troseddol.** Rhowch fanylion unrhyw euogfarnau troseddol a oedd gennych, ac eithrio unrhyw un wedi'i 'ddisbyddu' dan Ddeddf Adsefydlu Troseddwyr 1974 (dylid diystyru mân droseddau moduro). |
|  |
| **Pryd ydych chi ar gael i ddechrau gweithio?** |
|  |
| **Ydych chi eisoes wedi trefnu unrhyw wyliau? Os felly, rhestrwch ddyddiadau a hyd** |
|  |
| **Ydych chi ar gael ar gyfer cyfweliad ym mis Hydref 2020?** |
|  |

|  |
| --- |
| **Oes gennych drwydded yrru gyfredol, ac os felly, a oes gennych unrhyw bwyntiau cosb?** |
|  |
| **Oes gennych eich cludiant eich hun?** |
|  |

Mae'r holl ffurflenni cais cyflawn yn cael eu trin gan Gynllun Addysg Beirianneg Cymru Cyf. I weld copi o'n polisi preifatrwydd ymgeiswyr swyddi, ewch i'n gwefan [www.stemcymru.org.uk](http://www.stemcymru.org.uk/).

Cadarnhewch eich bod wedi darllen ein polisi preifatrwydd a'ch bod yn ei dderbyn. Cytunaf ☐

Enw: Llofnod: Dyddiad:

Dychwelwch y ffurflen at:

## STEMCymru, Canolfan Waterton, Waterton, Pen-y-bont ar Ogwr CF31 3WT neu [info@stemcymru.org.uk](mailto:info@stemcymru.org.uk)